

Grendon Parish Council

Community Emergency Plan

Updated January 2023

If there is an Emergency, immediately call 999

Plan distribution list

Name	Role	Phone Number	Issued On
Deborah Rush	Emergency Co-Ordinator	07985 956 600	Jan 2023
Calum Dow	Deputy Emergency Co-Ordinator	07720 772 565	Jan 2023
Tony Knuff	Flood Warden	07557 342 699	Jan 2023
John Wayland	Head - Grendon CE Primary School	01933 663 208	Jan 2023
Michael Bevington	Owner - Grendon Lakes	01933 665 303	Jan 2023
unknown	North Northamptonshire Council Emergency Planning Officer	0300 126 3000	Jan 2023
Grendon Parish Councillors	Assistance as required	Various	Jan 2023
Grendon Parish Council website	For general information	n/a	Jan 2023

Plan amendment list

Date of amendments	Details of changes	Changes made by
January 2023	Revised layout and additional sections (Distribution List, Amendment List, Activation Triggers)	C. Dow

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Local risks assessment

Risks	Assessed Impacts	Community Preparations	Relevant Contacts
Cold Weather (Snow & Ice)	<ul style="list-style-type: none"> • Dangerous driving conditions • Closure of untreated streets • Blocked access to Safe Places 	<ul style="list-style-type: none"> • Provision & maintenance of grit bins • Keep grit bins filled • Use of grit bins outside of treated streets • Residents check on vulnerable neighbours and provide aid as required • Keep plan updated with location of suitable machinery to assist with an incident • Notify residents via social media of incidents and assistance if required 	Grit Bin Wardens: <ul style="list-style-type: none"> • Martyn Smith (01933 666 183) • Tim Cawley (07775 576 278) • Colin Hodson (07887 607 509) • Lee Butcher (07798 568 422)

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Local risks assessment continued

Risks	Assessed Impacts	Community Preparations	Relevant Contacts
<p>Flooding (Overflowing Drainage)</p>	<ul style="list-style-type: none"> • Dangerous driving conditions • Flooding of streets • Damage to property • Blocked Roads: Blackmile Lane, Chequers Lane, Jct Yardley Road / Easton Way • Blocked access to village from Wollaston • Blocked access to Safe Places 	<ul style="list-style-type: none"> • Encourage residents to improve home flood defences • Encourage residents to sign up to flood warning service • Work with Local Authorities to improve flood defences and flood alleviation schemes • Notify residents via social media of flood incidents and need to take care / avoid flood waters • Residents check on vulnerable neighbours and provide aid as required • Keep plan updated with location of suitable machinery to assist with an incident 	<p>Parish Clerk:</p> <ul style="list-style-type: none"> • Deborah Rush (07985 956 600) <p>Flood Warden:</p> <ul style="list-style-type: none"> • Tony Knuff (07557 342 699) <p>Environment Agency (Incident line)</p> <ul style="list-style-type: none"> • 0800 80 70 60 <p>North Northamptonshire Council:</p> <ul style="list-style-type: none"> • https://www.floodtoolkit.com/emergency/report-flood/
<p>Influenza / Contagious Illness</p>		<ul style="list-style-type: none"> • Residents check on vulnerable neighbours and provide aid as required • Notify residents via social media of incidents and assistance if required • Affected residents to contact Emergency Co-ordinators who will notify vulnerable groups 	<p>Emergency Co-ordinators:</p> <ul style="list-style-type: none"> • Deborah Rush (07985 956 600) • Calum Dow (07720 772 565)

Local skills and resources

Skills / Resources	Name	Contact Details	Location
Farm Machinery	Robert Brodie	01933 665 444	Grendon House Farm, North of Blackmile Lane
Farm Machinery	John Hope	01933 663 968	Hope Farm, Opposite Primary School
Farm Machinery	John Skinner	07885 599 121	Pastures Farm, Station Road
Chainsaw, Trailer, Kayak	Ian Denton	07836 208 257	1 Blackmile Lane
Chainsaw, 4x4 owner	Jonathan Sayles	01933 664 694	4 Blackmile Lane
Water Pump, VHF radio	Calum Dow	07720 772 565	28 Blackmile Lane

Emergency Co-ordinators

Name	Contact Details	Area of Responsibility
Martyn Smith / James Lister		Easton Way, Sweetacre, Yardley Road, The Knoll & Sharplands
Martin Howell / Kat Crabree		Manor Road, Parsons Close, Church Way, (top of) Main Road to Chequers Lane,
Martin Herron / Deborah Rush		Chequers Lane & Main Road (Chequers Lane to Village Hall)
Jason Codner / Phil Mason		Village Hall to Blackmile Lane
Calum Dow		Blackmile Lane and Grendon Lakes

Key locations identified with emergency services as places of safety

Building	Location	Emergency Use	Key Holder
Village Hall	Main Road, opposite Grendon Hall	Co-ordination Centre / Rest Centre / Safe Place	<ul style="list-style-type: none"> • Trevor Higgs (07973 775721) • John Swetman (07743 310 097)
St Mary's Church	Church Way / Main Road	Rest Centre / Safe Place	<ul style="list-style-type: none"> • Deborah Rush (07985 956600) • Sue Smith (01933 666183) • Martin Howell (01933 664038)
Church Rooms	Main Road (next to Primary School)	Rest Centre / Safe Place	<ul style="list-style-type: none"> • Deborah Rush (07985 956600)
Grendon CE Primary School	Main Road	Rest Centre / Safe Place	<ul style="list-style-type: none"> • John Wayland (01933 663208)
Football Club	Yardley Road, south of village	Rest Centre / Safe Place	<ul style="list-style-type: none"> • Colin Hodson (07887 607 509)

Emergency contacts and local organisations

Organisation	Detail	Contact Numbers
Emergency Services		999 / 101
GP Surgeries	<ul style="list-style-type: none"> • Wollaston Surgery (163 London Road, Wollaston, NN29 7QS) • Denton Surgery (Orchard Lane, Denton, NN7 1HT) • Earls Barton Medical Centre (8 Aggate Way, Earls Barton, NN6 0EU) 	01933 664 214 01604 890 313 01604 813 940
North Northamptonshire County Council	Local Authority Emergency hotline	0300 126 3000.
Environment Agency	Floodline Incident Hotline	0845 988 1188 0800 807060
NHS 111 / Direct		111
Electricity	Western Power	105 / 0800 6783 105
Gas	National Grid 24-hour hotline	0800 111 999
Water	Anglian Water 24-hour hotline	03457 145 145

List of community organisations that may be helpful in identifying vulnerable people in an emergency

Organisation	Name & role of contact	Contact number
Grendon St Mary's Church	Deborah Rush	• 07985 956 600
Grendon CE Primary School	John Wayland	• 01933 663 918
Grendon Sapphires FC	Colin Hodson	• 07887 607 509

Activation triggers

The overriding imperatives for any actions taken are to:

- Prioritise people over property
- Keep residents as safe and well as possible
- Take action early
- Maintain communications between the individual Emergency Co-ordinators and with the Emergency Services / Local Authority

Snow and Ice

Triggers	Action 1	Action 2	Action 3	Action 4	Action 5	Action 6
Forecast of severe weather received	Emergency Co-ordinators notify residents of situation via social media and keep them updated	Emergency Co-ordinators contact residents identified as at risk to remind them to take action early and remind residents to check on vulnerable neighbours	Emergency Co-ordinators to keep a watching brief on a developing incident and maintain contact with Local Authority	Emergency Co-ordinators to contact Grit Bin Wardens		
Reports of localised weather effects (loss of electricity / water / gas supplies)	Emergency Co-ordinators notify residents of situation via social media and keep them updated as well as remind them of dangers	Emergency Co-ordinators to report to Village Hall notify the Emergency Services that the Emergency Plan has been implemented and will be led from the Village Hall	Emergency Co-ordinators contact vulnerable groups to gather information and request residents check on / provide aid or shelter to affected neighbours	Emergency Co-ordinators to gather any requests for aid from residents and provide it or advice when safe to do so until incident closed. Consider evacuating those at risk to Safe Places	Emergency Co-ordinators to notify the Emergency Services when incident closed and Emergency Plan no longer in action	

Flood warning / severe rain warning

Triggers	Action 1	Action 2	Action 3	Action 4	Action 5	Action 6
Forecast of heavy rainfall / severe weather received	Emergency Co-ordinators notify residents of situation via social media and keep them updated	Emergency Co-ordinators contact residents identified as at risk to remind them to take action early	Emergency Co-ordinators to keep a watching brief on a developing incident and maintain contact with Local Authority			
Flood Alert received	Emergency Co-ordinators notify residents of situation via social media and keep them updated	Emergency Co-ordinators contact residents identified as at risk to remind them to take action early	Emergency Co-ordinators to keep a watching brief on a developing incident and maintain contact with Local Authority as required	Emergency Co-ordinators to launch Emergency Plan if required or requested to do so by Emergency Services	Emergency Co-ordinators to notify the Emergency Services when incident closed and Emergency Plan no longer in action	
Reports of localised flooding received	Emergency Co-ordinators notify residents of situation via social media and keep them updated	Emergency Co-ordinators contact residents identified as at risk to remind them to take action early and remind others of danger of flood waters	Emergency Co-ordinators to contact Emergency Services to update them on the developing situation	Emergency Co-ordinators notify the Emergency Services that the Emergency Plan has been implemented and will be led from the Village Hall	Emergency Co-ordinators to gather any requests for aid from residents and provide it or advice when safe to do so	Emergency Co-ordinators to notify the Emergency Services when incident closed and Emergency Plan no longer in action
No contact / loss of contact with Emergency Services	Emergency Co-ordinators report to village hall	Emergency Co-ordinators to formulate and launch Emergency Plan	Emergency Co-ordinators to notify the Emergency Services at earliest opportunity that the Emergency Plan has been implemented and is being led from the Village Hall	Emergency Co-ordinators notify residents of situation via any available channels and keep them updated	Emergency Co-ordinators to notify the Emergency Services when incident closed and Emergency Plan no longer in action	

Substantial delay to Emergency Services response	Emergency Co-ordinators report to village hall	Emergency Co-ordinators to formulate and launch Emergency Plan	Emergency Co-ordinators notify the Emergency Services that the Emergency Plan has been implemented and will be led from the Village Hall	Emergency Co-ordinators notify residents of situation via social media and keep them updated	Emergency Co-ordinators to notify the Emergency Services when incident closed and Emergency Plan no longer in action	
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