

GRENDON PARISH COUNCIL

Clerk: Sylvia Tilaks Tel: 07925 755112 Email: clerk@grendonparishcouncil.gov.uk
www.grendonparishcouncil.gov.uk

To members of the Council:

You are hereby summoned to attend a meeting of **Grendon Parish Council** to be held on
Monday 9th December 2024 at 7.30pm in Grendon Village Hall, Main Road, Grendon, NN7 1JW

for the purpose of transacting the following business.

Attendees are reminded that in accordance with the Openness of Local Government Bodies Regulations 2014,
this meeting may be recorded.

Clerk:  20.01.2025

AGENDA

157.24	Public Open Forum. Members of the public and press are invited to address the Council at its Open Forum from 7.30 - 7.45pm.	
158.24	North Northamptonshire Councillor Reports. To receive reports from councillors.	
159.24	To receive and accept apologies and reasons for absence.	
160.24	To receive any declarations of disclosable pecuniary or non-statutory disclosable interests from Councillors for items on the agenda. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting during the transaction of that item of business).	
161.24	To receive requests for dispensation. Requests for dispensation must be made to the Proper Officer in writing.	
162.24	To sign the minutes of the council meeting. Held on 11th November 2024.	
163.24	Police Matters and Monthly Crime Report. Update from PLR. Crime Report 3 x Crimes - on or near Sweetacre Close <ul style="list-style-type: none">● Other theft; Investigation complete. No suspect identified. Insufficient evidence. The investigation may be reopened if more information becomes available.● Public Order; Under investigation.● Violence and sexual offences; Under investigation. 1 x Crime - on or near Main Road <ul style="list-style-type: none">● Burglary; Investigation complete No suspect identified. Insufficient evidence. The investigation may be reopened if more information becomes available.	CLlr Codner

164.24 Chair's Report.
To discuss and resolve the election of a Chair, Vice Chair and agreed First Reserve.

165.24 Finance.

i. Income

29/11/2024	Natwest Reserve acc interest		£24.27
24/12/2024	M Sledz - allotment rent 2025		£35.00
24/12/2024	D Ward - allotment rent 2025		£35.00
24/12/2024	E Tomlinson - allotment rent 2025		£35.00
24/12/2024	H Stevens - allotment rent 2025		£35.00

ii. Expenditure

*Where payment is made under Section 137 of the Local Government Act 1972 the Council is satisfied that the benefit is commensurate with the amount.

Date	Payee	Amount inc. VAT	VAT	Payable under power
09/12/2024	Westcotec Ltd	£109.80	£18.30	S.96 Highways Act 1981
09/12/2024	Sylvia Tilaks	£445.10		S.112 LGA 1972
12/10/2024	Total Energies	£251.95	£12.00	S.301 Highways Act 1980
17/12/2024	Wave	£19.31		Small Holdings and Allotments Act 1908 S.29
20/12/2024	Sylvia Tilaks	£724.50		S.112 LGA 1972
23/12/2024	DD Credit Card	£13.00	£1.67	S.150 LGA 1972
31/12/2024	Unity Trust Bank	£6.00		S.150 LGA 1972

As of 31.12.24, the balance in the Current Account stands at **£7,296.33** (assuming all cheques presented).

The balance in the business premium accounts stands at **£22,655.48**

Earmarked of this - Pathfinder grant **£2,480.40**

iii. To approve bank reconciliation 31.12.24

Bank reconciliation	31.12.24		
Total receipts		£ 19,052.69	
less			
Total payments		£ 17,310.78	
Total receipts less total payments			
Plus opening balances as of 31.03.24	Unity		£ 1,741.91
	Bus prem		
		£ 5,771.90	
		£ 22,438.00	£ 28,209.90
Bank accounts closing balances			
			£ 29,951.81
Current AC: Unity Trust			
Business Prem AC: Natwest		£ 7,296.33	
Plus credits not yet showing	None	£ 22,655.48	
			£ 29,951.81
Less payments not yet showing	None		

iv. 2025 budget and precept

To discuss and resolve the 2025 budget and precept. See Appendix i.

v. Pathfinder Grant

To discuss and resolve the expenditure of the pathfinder grant for flood countermeasures.

	<p>vi. Replacement - Jubilee Commemorative Tree To discuss and resolve the purchase of a replacement tree for the cherry that has died in the park. Prices start from £150 for a 10' mature 36L pot plus approx £25-50 delivery.</p> <p>vii. Grit Bin Chequer's Lane To discuss and resolve the purchase of a replacement grit bin for Chequer's Lane. Cheapest supplier 400L HD grit bin (dimensions: L 1260mm/D 750mm/H 710mm) - Black £197.00 or £216.90 yellow. Price includes VAT and free delivery. Cheapest supplier 200L HD grit bin (dimensions: L 1020mm/D 520mm/H 720mm) - Yellow £109.99 exc VAT. Free delivery.</p> <p>viii. Backdated clerk payrise To resolve the local government 2024/25 agreed payrise for clerks. The pay rate will be backdated to April 2024 and change from £13.97/hour to £14.60/hour.</p> <p>ix. Business Savings Account To receive an update on the opening of a Unity Trust Savings account.</p>	RFO
166.24	<p>Flooding - Community Meeting To receive an update on the community flood working party.</p>	CLRs Lister & Dow
167.24	<p>Clerks Report To receive updates on:</p> <p>i. Kissing Gates - update Fix My Street upgrade request logged. Awaiting response.</p> <p>ii. Asset Map - asset mapping register document, including location of all grit bins and other assets. See Appendix ii.</p> <p>iii. Member Empowerment Fund - Cllr M Griffiths Application to fund stile upgrades.</p> <p>iv. Joint letter to Highways Station Road re-surfacing.</p> <p>v. Joint letter to IGP Greenhill Solar Farm; parish councils in support of a joint response.</p> <p>vi. Defib To resolve a councillor to takeover defib monthly checks and submissions.</p> <p>vii. Village communications and updates To discuss and resolve allocation of leaflet delivery areas/councillors/volunteers.</p> <p>viii. Clerk's hours To receive the report on the clerk's hours.</p>	Clerk
168.24	<p>Correspondence</p> <p>Collapsed wall To receive an update on the collapsed retaining wall corner of Church Way and Manor Road.</p> <p>Meeting with Sarah Boole To receive an update on the meeting held Friday 13th December 10am.</p> <p>New Fire Commissioner To discuss sending an invitation to the new Chief Fire Officer Nikki Watson to address the PC in order to explain their policy on fire issues and associated risks around BESS installations in particular regarding the increasing number of applications in the parish.</p>	Clerk Cllr Smith
169.24	<p>Planning</p> <p>Applications Received https://publicaccess.wellingborough.gov.uk/online-applications/</p> <p>i. NW/24/00690/FUL; 38b Main Road. Grendon Northampton NN7 1JF Proposal: Demolition of existing garage and erection of detached garage with office space above. Dated: 13 December 2024</p>	
170.24	<p>Playing Field update.</p> <p>i. To receive completed risk assessments.</p>	Cllr Howell

	<p>ii. To receive an update on the wetpour gap.</p> <p>iii. To discuss and resolve the contractor to replace the scramble/cargo net:</p> <ul style="list-style-type: none"> ● Kettering Playsafe - to supply and fit new access cargo net on 2 Tower Unit @ £895.00 + VAT ● Playdale - £940.42 + VAT <p>iv. To discuss and resolve the contractor to fix the handrail.</p> <ul style="list-style-type: none"> ● Kettering Playsafe - to remove bolt and refit new @ £55 + VAT ● Playdale - to replace entire handrail and bolt fittings @ £259.19 + VAT 	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
171.24	<p>Pocket Park update – including risk assessments</p> <p>i. To receive completed risk assessments.</p> <p>ii. To discuss and resolve a date for the Pocket Park working party tidy up day.</p>	<p>CLLr Nimmo</p>
172.24	<p>Allotments update</p> <p>i. To receive an update on the hedge trimming.</p> <p>ii. To resolve a date to measure and mark out the 3 remaining plots in January 2025.</p>	<p>Clerk CLLrs Herron and Smith</p>
173.24	<p>Councillor ideas</p> <p>To discuss village improvements.</p> <p>To discuss and resolve possible Covid 19 Day of Reflection 09/03/25 and VE Day events.</p> <p>To discuss and resolve May 2025 council elections.</p>	
174.24	<p>Items for information or next agenda</p> <p>Please provide items for addition to the next agenda by 27.01.2025.</p>	
175.24	<p>The date of next meeting</p> <p>Proposed 10th February 2025</p>	

Appendix i - Proposal 1

Costs	2025/26 Budget	Powers	
Yellow denotes overbudget in that year. For 25/26 this denotes an increase in the allocated costing.			Lt blue denotes can come from reserves
Reserves carry forward adjusted for projected overspend:-	£19,000.00		
Fixed (non-discretionary)			
Street Lighting			
Electricity	£2,500.00	S.301 Highways Act 1980	
Replacement/maintenance	£350.00	S.301 Highways Act 1980	
Additional project work, eg streetlighting	£3,000.00	S.301 Highways Act 1980	Allocate reserves for LED replacement plan and streetlight assessment
Playing Field			
Grass cutting & hedge weedkilling	£2,500.00	Open Spaces Act 1906 OR S.96 Highways Act 1980	
tree and shrub planting/horticulture	£0.00	Open Spaces Act 1906	
seats	-	Open Spaces Act 1906	
play equipment maintenance	£500.00	S.5&6 Litter Act 1983 & S.1 Parish Councils Act 1957	
rent playing field (explanation of ownership please)	£500.00	S.164 Public Health Act 1875 & S.9&10 Open Spaces Act 1906	
play area annual inspection	£430.00		
	£100.00	S.114 LGA 1972 - insurance requirement	
Village Maintenance / Improvements / Safety			
Dog bins	£50.00	S.5&6 Litter Act 1983 & S.1 Parish Councils Act 1957	
Grit Bin filling	£150.00	S.43 & 50 Highways Act 1980	
Grit bin replacement	£150.00		
Planter maintenance	£315.00	S.96 Highways Act 1980	
Noticeboards	£370.00	Local Govt (Miscellaneous Provisions). Act 1976 s19	
Defib (23/24 included elections)	£200.00	S.137 LGA 1972	
Flood countermeasures	-		
Allotments			
weedkilling	£350.00	Small Holdings and Allotments Act 1908 S.29	
clearing	-	Small Holdings and Allotments Act 1908 S.29	
hedge cutting	£650.00	Small Holdings and Allotments Act 1908 S.29	
water	£200.00	Small Holdings and Allotments Act 1908 S.29	
Clerk wages payscale increase backdated to 04.24		S.112 LGA 1972	£13.97 with backdated increase to £14.60 approx £5694pa
New rate should be scale 18 according to NALC role duties	£6,000.00	S.112 LGA 1972	With 10hrs o/t pcm = £7000 (I33); £7600
Council expenses (Hall, Training, Exp)			
Hall hire	£300.00	S.111 LGA 1972	
Training	£650.00	National Training Strategy	
Stationery, printer ink, mobile phone	£200.00	S.111 LGA 1972	
membership	£450.00	S.150 LGA 1972	
DPO payments	£50.00	GDPR & S.111 LGA 1972	
Audit internal	£295.00	Local Audit and Accountability Act 2014	
Audit external			
Insurance	£1,300.00	S.114 LGA 1972	
Bank charges	£110.00	S.150 LGA 1972	
Elections (23/24 included with defib as 'other')	£1,500.00	S.150 LGA 1972	Minimum spend £300 uncontested; £1500 elections
Website	£465.00	S.111 LGA 1972 or Telecommunications Act 1984 s.97	

Remote meetings equipment	£150.00			
Remote meetings mobile data 25gb @ £10pcm; 1p mobile	£120.00			
Chairman's expense Allowance	£100.00	S.15 & 35 LGA 1972		
Highways				
Speed signs **	-	S.96 Highways Act 1981		Fund from Highways and other grants. Can add match funding from reserves
Total	£19,005.00			
Voluntary (discretionary spending)				
S137 Grants	£300.00	S.137 LGA 1972		
Repairs Playing Field **	see playing field	S.164 Public Health Act 1875		
Pocket Park / Copse (from reserves)		S.164 Public Health Act 1875 & S.9&10 Open Spaces Act 1906		
Village events: Coronation event 2024	-	S.137 LGA 1972		
Footpaths/stiles	£1,000.00	S.164 Public Health Act 1875		
Speeding countermeasures, eg new SID/VAS, add'n'l measures	-	S.96 Highways Act 1981		Would need to be funded with grants
Total	£300.00			
Minus from reserves	£6,000.00		£10,319.60	Remainder in reserves after pathfinder grant removed
BUDGET Grand Total NO contingency	£19,305.00			
Total costs including spend from reserves	£25,305.00			
Income				
Suggested Precept	£18,455.00			
Allotment rent	£350.00		10@£35	
Playing field rent	£250.00			
Interest	£250.00			
Grants				Grants eg member empowerment fund/highways/PFCC - £7500 possible to pay towards additional speeding countermeasures
Total	£19,305.00			
Average percentage increase	106.61%			
		Absorbed expenditure increases from reserves concentrating on the things of voiced importance to villagers and key to health and wellbeing - stiles to kissing gates and road safety improvements and road safety; Conservative estimate of £7.5k of grant income for road safety.		
		Elections expenditure is a statutory requirement in case of contested election.		
		Allocated some expenditure to street lighting - estimate that it will be approximate £6k; dependant upon only the head requiring replacement. No information as to poles the lamps are attached to in streetlight register. Can reallocate more reserves to lights away from speeding and get job done in one year.		
		This also reduces our reserves to a sector acceptable level, allocating 35% to village health and wellbeing. Speeding expenditure levels dependent upon grant applications applied for and agreed countermeasures delivered.		
Grendon 235 households				
Cost per household per annum no contingency	£78.53			
Cost per household per day	£0.22			
Daily increase no contingency	£0.01			
Annual Rise no contingency	£4.87			

Appendix i - Proposal 2

Costs	2025/26 Budget	Powers	
Yellow denotes overbudget in that year. For 25/26 this denotes an increase in the allocated costing.			Lt blue denotes can come from reserves
Reserves carry forward adjusted for projected overspend:-	£19,000.00		
Fixed (non-discretionary)			
Street Lighting			
Electricity	£2,500.00	S.301 Highways Act 1980	
Replacement/maintenance	£350.00	S.301 Highways Act 1980	
Additional project work, eg streetlighting	£3,000.00	S.301 Highways Act 1980	Allocate reserves for LED replacement plan and streetlight assessment
Playing Field			
Grass cutting & hedge weedkilling	£2,500.00	Open Spaces Act 1906 OR S.96 Highways Act 1980	
tree and shrub planting/horticulture	£0.00	Open Spaces Act 1906	
seats	£500.00	S.5&6 Litter Act 1983 & S.1 Parish Councils Act 1957	
play equipment maintenance	£500.00	S.164 Public Health Act 1875 & S.9&10 Open Spaces Act 1906	
rent playing field (explanation of ownership please)	£430.00		
play area annual inspection	£100.00	S.114 LGA 1972 - insurance requirement	
Village Maintenance / Improvements / Safety			
Dog bins	£50.00	S.5&6 Litter Act 1983 & S.1 Parish Councils Act 1957	
Grit Bin filling	£150.00	S.43 & 50 Highways Act 1980	
Grit bin replacement	£150.00		Chequers Lane
Planter maintenance	£315.00	S.96 Highways Act 1980	
Noticeboards	£370.00	Local Govt (Miscellaneous Provisions). Act 1976 s19	Sweetacre
Defib (23/24 included elections)	£200.00	S.137 LGA 1972	
Flood countermeasures	-		
Allotments			
weedkilling	£350.00	Small Holdings and Allotments Act 1908 S.29	
clearing	-	Small Holdings and Allotments Act 1908 S.29	
hedge cutting	£650.00	Small Holdings and Allotments Act 1908 S.29	
water	£200.00	Small Holdings and Allotments Act 1908 S.29	
Clerk wages payscale increase backdated to 04.24		S.112 LGA 1972	£13.97 with backdated increase to £14.60 approx £5694pa
New rate should be scale 18 according to NALC role duties	£6,000.00	S.112 LGA 1972	With 10hrs o/t pcm = £7000 (I33); £7600
Council expenses (Hall, Training, Exp)			
Hall hire	£300.00	S.111 LGA 1972	
Training	£650.00	National Training Strategy	
Stationery, printer ink, mobile phone	£200.00	S.111 LGA 1972	
membership	£450.00	S.150 LGA 1972	
DPO payments	£50.00	GDPR & S.111 LGA 1972	
Audit internal	£295.00	Local Audit and Accountability Act 2014	
Audit external			
Insurance	£1,300.00	S.114 LGA 1972	7
Bank charges	£110.00	S.150 LGA 1972	
Elections (23/24 included with defib as 'other')	£1,500.00	S.150 LGA 1972	Minimum spend £300 uncontested; £1500 elections
Website	£465.00	S.111 LGA 1972 or Telecommunications Act 1984 s.97	

Remote meetings equipment	£150.00			
Remote meetings mobile data 25gb @ £10pcm; 1p mobile	£120.00			
Chairman's expense Allowance	£100.00	S.15 & 35 LGA 1972		
Highways				
Speed signs **	-	S.96 Highways Act 1981		Fund from Highways and other grants. Can add match funding from reserves
Total	£18,485.00			
Voluntary (discretionary spending)				
S137 Grants	£300.00	S.137 LGA 1972		
Repairs Playing Field **	see playing field	S.164 Public Health Act 1875		
Pocket Park / Copse (from reserves)	-	S.164 Public Health Act 1875 & S.9&10 Open Spaces Act 1906		
Village events: Coronation event 2024	-	S.137 LGA 1972		
Footpaths/stiles	£1,000.00	S.164 Public Health Act 1875		
Speeding countermeasures, eg new SID/VAS, add'nl measures	-	S.96 Highways Act 1981		Would need to be funded with grants
Total	£300.00			
Minus from reserves	£6,520.00		£9,799.60	Approx forecasted remainder in reserves after pathfinder grant removed
BUDGET Grand Total NO contingency	£18,785.00		£18,521.00	7% increase from £17,310 + add'l income:
Total costs including spend from reserves	£25,305.00		£18,002.40	4% increase from £17,310 + add'l income:
Income				
Suggested Precept	£17,935.00			
Allotment rent	£350.00		10@£35	
Playing field rent	£250.00			
Interest	£250.00			
Grants		Grants eg member empowerment fund/highways/PFCC - £7500 possible to pay towards additional speeding countermeasures		
Total	£18,785.00			
Average percentage increase	103.61%			
		Absorbed expenditure increases from reserves concentrating on the things of voiced importance to villagers and key to health and wellbeing - stiles to kissing gates and road safety improvements and road safety; Conservative estimate of £7.5k of grant income for road safety.		
		Elections expenditure is a statutory requirement in case of contested election.		
		Allocated some expenditure to street lighting - estimate that it will be approximate £6k; dependant upon only the head requiring replacement. No information as to poles the lamps are attached to in streetlight register. Can reallocate more reserves to lights away from speeding and get job done in one year.		
		This also reduces our reserves to a sector acceptable level, allocating 35% to village health and wellbeing. Speeding expenditure levels dependent upon grant applications applied for and agreed countermeasures delivered.		
Grendon 235 households				
Cost per household per annum no contingency	£76.32			
Cost per household per day	£0.21			
Daily increase no contingency	£0.01			
Annual Rise no contingency	£2.66			

Appendix ii

what are you recording	type	what is it locally known as	what is the item	center_x	center_y	centroid
Asset	Highways Related Services	Grit Bin Manor Road	Grit Bins	487787.73	260242.74	487787.73,260242.74
Asset	Street Furniture	Fingerpost sign Manor Rd	Road Sign	487858.85	260200.83	487858.85,260200.83
Asset	Street Furniture	Fingerpost sign Yardley Rd	Road Sign	487926.44	259979.43	487926.44,259979.43
Asset	Street Furniture	Fingerpost Maonr Rd / Church way	Road Sign	487709.15	260315.24	487709.15,260315.24
Asset	Street Furniture	Street nameplates	Road Sign	487890.34	260306.38	487890.34,260306.38
Asset	Highways Related Services	Highways instruction signs	Road Sign	487897.83	260362.24	487897.83,260362.24
Service	Environmental Services	Closed churchyard	Closed Church Yards	487897.83	260454.87	487897.83,260454.87
Service	Environmental Services	Gully cleansing	Other	487906	260404.47	487906.00,260404.47
Service	Highways Related Services	verge cutting	Verge Mowing (Within 30 MPH Speed Limit)	487948.23	260510.04	487948.23,260510.04
Service	Environmental Services	Weed killing	Highways Maintenance	487939.38	260480.75	487939.38,260480.75
Asset	Land (Without Buildings)	Yardley Rd car parking area	Car Park	487908.73	259982.16	487908.73,259982.16
Service	Environmental Services	Dog bin emptying	Street Cleaning	487879.44	260266.19	487879.44,260266.19
Service	Environmental Services	Litter bin emptying	Street Cleaning	487871.26	260228.73	487871.26,260228.73
Service	Land (Without Buildings)	Highways land & trees	Other	487959.13	260552.96	487959.13,260552.96
Service	Rights of Way Services	Local footpaths	Public Open Space (Other)	487954.36	260531.16	487954.36,260531.16
ACV (Registered)	Land (With Buildings)	Half Moon Pub	Other	487987.93	260577.66	487987.93,260577.66
ACV (Unregistered)	Land (With Buildings)	Grendon hall	Other	487991.34	260742.5	487991.34,260742.50
	Other			488016.54	260574.94	488016.54,260574.94
Service	Environmental Services	Household waste / recycling	Street Cleaning	487903.47	260380.81	487903.47,260380.81
Service	Environmental Services	Cyclical drain jetting	Street Cleaning	487913.69	260422.36	487913.69,260422.36
Service	Highways Related Services	Maintenace of road markings	Highways Maintenance	488105.52	260829.5	488105.52,260829.50
Service	Highways Related Services	Gritting of precautionary routes	Highways Maintenance	488149.94	260947.95	488149.94,260947.95
Asset	Highways Related Services	Main Rd gateway	Road Sign	488340.85	261286.05	488340.85,261286.05
Asset	Highways Related Services	Station Rd gateway	Road Sign	487674.63	260340.69	487674.63,260340.69
Asset	Highways Related Services	Yardley Rd gateway	Road Sign	487821.03	259841.96	487821.03,259841.96
Asset	Highways Related Services	Easton Way gateway	Road Sign	487950.05	259823.35	487950.05,259823.35